

FILED
JUL 06 2011
CITY CLERK

RESOLUTION NO. 11, 2011

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in certain accounts of the Cemetery #0205-0021 budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Account heretofore appropriated for the use of said Department:

FROM: #444.100 Lease Vehicle \$5,638.51

TO: #439.178 Principal on Note \$3,822.39

TO: #439.179 Interest on Note \$1,816.12

Total \$5,638.51

Introduced by: [Signature] George Azar, Councilman

Passed in open Council this 11th day of August, 2011.

[Signature] John Mullican, President

ATTEST: [Signature] Charles P. Hanley, City Clerk

Presented by me to the Mayor this 12th day of August, 2011.

[Signature] Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 12th day of AUGUST, 2011.

[Signature] Duke A. Bennett, Mayor

ATTEST: [Signature] Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Cemetery (0205-0021)

DATE: June 21, 2011.

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>4442100</u>	<u>Lease Vehicle</u>	<u>\$ 5,638.51</u>
TO:	<u>439.178</u>	<u>Principal on Note</u>	<u>\$ 3,822.39</u>
FROM:	<u>439.179</u>	<u>Interest on Note</u>	<u>\$ 1,816.12</u>
TO:			\$
FROM:			\$
TO:			\$
FROM:			\$
TO:			\$

Total Amount to Be Transferred \$ 5,638.51

Department Head Approval:
(Forward to Mayor)

Signature

Date:

6-27-11

Mayoral Approval:
(Forward to Controller)

Signature

Date:

6-27-11

Controller Approval:
(Forward to the Legal Department)

Signature

Date:

6/24/11

Received by Legal:

Date

Resolution #

11

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

JUN 27 2011

CITY LEGAL

Revised July 2010

Memo

To: Mayor Bennett
From: Leslie Ellis
CC: Lennie Snyder
Date: 6/24/2011
Re: Cemetery Transfer

This request is to transfer funds from the series 4 account entitled "Lease of Vehicle" to the series 3 accounts "Principal on Note" and "Interest on Note". There is no new money being appropriated. This transfer is for accounting purposes only, to differentiate the interest and principal payments.

Please contact me if you have any questions.

Sincerely,

Leslie Ellis